



BOARD OF EDUCATION Minutes

April 19, 2018

The Board of Education met in regular session on April 19, 2018 at 6:30 p.m. in the Joseph M. Porto Community Room at Marie Murphy School, 2921 Illinois Road, Wilmette, Illinois. The President called the meeting to order and asked the Board Recorder to call the roll.

The following members were present:

Dan Garbis
Gil Gibori
Joel Raynes (arrived 6:31 p.m.)
Sheryl Swibel
Jamie Taylor
Rick Zelinsky, President

Absent:

Louise Dechovitz, Vice President

Also Present:

Debbie Cotter, Videographer
Beth Dever, Chief School Business Official
Suzanne Harris, Board Recorder
Jessica Hutchison, Avoca West Principal
Dr. Kevin Jauch, Superintendent/Board Secretary
Matthew Palcer, Marie Murphy Principal
Terry Sofianos, Director of Pupil Services
Jennie Winters, Curriculum and Instruction Coordinator

Visitors:

Jane Bailey
Barbara Ferencz
Beth Haugeberg
Dave Hoffheimer
Roula Karcazes

APPROVAL OF CONSENT AGENDA ITEMS

Ms. Raynes moved that:

THE BOARD APPROVES THE FOLLOWING CONSENT AGENDA ITEMS:

◆ **APPROVAL OF MINUTES:**

- CLOSED SESSION MINUTES-March 5, 2018
- FINANCE COMMITTEE MINUTES- March 12, 2018
- BOARD OF EDUCATION MINUTES- March 22, 2018
- BOARD OF EDUCATION CLOSED SESSION MEETING MINUTES- March 22, 2018
- COMMITTEE OF THE WHOLE MINUTES-April 5, 2018
- CLOSED SESSION MINUTES-April 5, 2018

◆ **FINANCIAL STATEMENT**

● MARCH TOTAL FUND BALANCE OF	\$	13,901,403.27
● MARCH PAYROLL	\$	884,853.67
● MARCH FIXED CHARGES	\$	169,656.55
● APRIL EDUCATION FUND	\$	148,171.72
● APRIL O&M FUND	\$	38,847.63
● APRIL TRANSPORTATION FUND	\$	11,818.71
● APRIL TORT FUND	\$	68.00

◆ **MARCH PERSONNEL REPORT**

◆ **FEBRUARY ENROLLMENT REPORT**

Mr. Garbis seconded the motion. Upon roll call, members voted as follows: Mr. Garbis, aye; Ms. Taylor, aye; Ms. Swibel, aye; Mr. Gibori, aye; Mr. Raynes, aye; and Mr. Zelinsky, aye. Motion carried.

DISCUSSION ITEMS

A. Working Cash Bond Issuance

Chief School Business Official, Beth Dever, reviewed the current status and the finalization of the working cash bond sale. The bond sale took place on April 11, 2018, the Preliminary Official Statement was released on April 19th and the sale closing is set for May 2, 2018.

Ms. Dever then presented specific information regarding the final bond sale results. The final True Interest Cost (TIC) for the 2018A Bonds was 3.266%, which was consistent with the estimated TIC. The 2018A non-taxable working cash proceeds are \$7,067,992 and were awarded to Robert Baird. The final TIC for the 2018B Bonds was 2.957%, which was lower than the estimated TIC. The 2018B taxable working cash proceeds are \$252,982 and were awarded to BOK Financial Securities, Inc. The debt service structure will remain the same as the 2015 bond issuance with an annual payment of approximately \$730,000 for the next 18 years.

B. Avoca Finances- Part 1 (SP5)

Chief School Business Official, Beth Dever, led a review of the current budget structure and 5-year projections for Avoca's finances in order to set the stage for the Board to continue discussions regarding the current the budget in order to find opportunities to reduce expenditures and increase revenues. Ms. Dever reviewed the current fund balances, expenditures and revenue sources. Ms. Dever also reviewed the fund accounting and how to read the reports.

Ms. Dever then presented the Board with updated financial projections for the next 5 years. When preparing the projections, Ms. Dever uses conservative numbers in order to plan for unanticipated fluctuations in government funding, as well as variations in other revenues and expenditures. The projections Ms. Dever presented reflected updates factoring the current CPI and recent insurance premium changes among other revenue and expenditure assumptions. Based on the projections, the district's reserve level on a cash basis of accounting will be 59% at the end of FY 2018. If the projections hold true, district reserve levels will be 43% at the end of FY 2023. In response to this decline, Mr. Gibori inquired when the Board should be making mid-level and high-level decisions to prevent the fund balance from reaching an unfavorable level. Ms. Dever indicated the district is and should be making the mid-level decisions now and the high-level within the next couple of years if future projections are accurate. The Board will continue to discuss the finances and potential ways to reduce expenditures and increase revenues at the May Committee of the Whole meeting.

C. Technology Refresh and Review (SP 1c.)

Dr. Jauch presented the Board with a chart that illustrated the current technological device deployment across grade levels and the plan for device deployment for 2018-2019. In the proposed plan, the current 8th grade laptop computers will be distributed across the district to meet various needs including; the Marie Murphy science department and allied arts, the Avoca West computer lab, one computer to the superintendent's office, one computer for the Board of Education. Remaining unassigned computers will be used for students who move into the district over the summer (averaging 22 over the last three years), substitute teachers and the student and teacher loaner pool. Dr. Jauch indicated that a staff technology refresh is necessary at this time to ensure teachers are able to continue to meet the needs of their students and facilitate planning, collaboration, and assessment data analysis, among other things. It also reiterates the Board commitment to instructional needs in the district. At this time, the Technology Research and Device Team is recommending MacBook Airs for the certified staff refresh with additional further enhanced devices for the technology administration team.

Mr. Gibori indicated he would like to see other options presented for device refresh and distribution, stating that the Board needs to be conscious of an expenditure of this significance.

Mr. Garbis inquired as to whether or not Mr. Gibori's request for the modeling and review of more options affect the action item on this Agenda. Dr. Jauch and district Technology Coordinator, Beth Haugeberg, reiterated that the four year-old student devices could not meet the needs of the certified staff members.

D. Professional Development Committee Update (SP 2)

Marie Murphy Principal, Matt Palcer, gave the Board an update regarding the work of the Professional Development Committee for the 2017-2018 school year. Mr. Palcer recapped the content of Teacher Institute Days for the year and noted important feedback received regarding professional development (PD) for the coming school year. The institute days took place in October 2017, back to back days in November 2017 and in March 2018. Staff indicated they felt that having additional PD at the beginning of the year was more beneficial to students. Most of the professional development that took place this year focused on curriculum alignment. The final day provided the staff with CPR training, strategic plan committee updates and information regarding technology integration standards. Mr. Palcer noted that teachers would like to continue to work on curriculum alignment in the 2018-2019 school year and would like to invite experts in the field to share new perspectives and ideas for staff.

Mr. Zelinsky inquired as to whether or not the current calendar allows for enough time for professional development. The institute days are contractually bound to a specific amount of institute and contract days and would need to be amended in order to change that.

E. Avoca Center Update

Superintendent, Kevin Jauch, gave the Board an update regarding the recent opportunities and discussions pertaining to Avoca Center. At the March Board of Education meeting, Dr. Jauch mentioned that a local, private school had expressed interest in a potential partnership for the use of the Avoca Center land parcel for a sports amenity. Representatives of North Shore Country Day School (NSCDS) have been in contact with Dr. Jauch indicating that while they have a few other projects they need to prioritize before they could potentially develop the parcel, they are still interested in a partnership. Dr. Jauch indicated that should the BOE decide to hold on to the land at this time, once Avoca Center is vacant, razing the building would be a priority. NSCDS indicated that they could potentially assist in the demolition and post demolition landscaping costs in exchange for use of the fields and/or the possibility of building athletic amenities. The potential exists to generate some rental income from the fields in the future. NSCDS is currently working with a land development group on other projects and would tap their expertise to plan this project as well. Dr. Jauch indicated that the next steps will be for the Avoca Center Committee to meet to discuss these developments and map out a course of action. Dr. Jauch also noted that he would like to set up a meeting with the Avoca Center Committee and NSCDS in order to share ideas, visions, and create a tentative timeline for the project.

Ms. Taylor inquired when NSCDS would want to use the facility. Dr. Jauch responded that they would use it after school for sports programs. Avoca could use it during the day.

Ms. Swibel commented regarding the need to consider potential flooding issues when it is time to discuss developing the parcel. Dr. Jauch reiterated that as an essential consideration.

F. Strategic Plan Update

Dr. Jauch highlighted a couple areas of progress regarding the current strategic plan. He mentioned work on Goal 2 as it relates to staff satisfaction. The district has asked the Avoca Education Association to proctor a staff satisfaction survey before the end of the 2017-2018 school year. Dr. Jauch also noted the work on Goal 5 as it relates to finances and capital projects. In response to the updated facilities plan, the Board approved work to procure funds from a working cash bond sale to start the implementation of the plan. Ms. Dever has updated the 5-year projections and the administration and Board are continuing to consider finances to optimize resources.

G. FOIA (3)

On April 5, 2018 the district received a Freedom of Information Act (FOIA) request from Michelle Mbekeani-Wiley from the Shriver Center requesting information regarding school resource officers. The district responded on April 9, 2018.

On April 10, 2018, Dr. Jauch received a FOIA request from Katie Kim from NBC 5 Chicago requesting information regarding school resource officers. The district responded on April 11, 2018.

On April 12, 2018, Ms. Dever received a FOIA request from Steven Chichelli at SmartProcure requesting any and all purchasing records from January 10, 2018 to the present. The district responded on April 12, 2018.

VISITOR COMMENTS

Jane Bailey commended the Board Members for their work to come up with creative ways to achieve cost and suggested that the ideas be considered and modeled before making a decision.

ACTION ITEMS

A. APPROVAL OF BID FOR LIFE SAFETY AND FACILITIES PLAN PROJECTS FOR SUMMER 2018

Mr. Raynes moved that:

THE BOARD APPROVE THE BID FROM MIDWEST SERVICES & DEVELOPMENT FOR LIFE SAFETY AND FACILITIES PLAN PROJECTS DURING SUMMER 2018 FOR \$324,000.

Mr. Garbis seconded the motion. Upon roll call, members voted as follows: Ms. Taylor, aye; Ms. Swibel, aye; Mr. Gibori, aye; Mr. Raynes, aye; Mr. Zelinsky, aye; and Mr. Garbis, aye. Motion carried.

B. APPROVAL OF MKA ENVIRONMENTAL MANAGEMENT FEES FOR AVOCA WEST ASBESTOS ABATEMENT FOR SUMMER 2018

Ms. Swibel moved that:

THE BOARD APPROVE THE MKA ENVIRONMENTAL MANAGEMENT FEES FOR AVOCA WEST ASBESTOS ABATEMENT DURING SUMMER 2018 AT A RATE OF \$7,760.

Mr. Raynes seconded the motion. Upon roll call, members voted as follows: Ms. Swibel, aye; Mr. Gibori, aye; Mr. Raynes, aye; Mr. Zelinsky, aye; Mr. Garbis, aye; and Ms. Taylor, aye. Motion carried.

C. APPROVAL OF BID FOR AVOCA WEST ASBESTOS ABATEMENT FOR SUMMER 2018

Mr. Raynes moved that:

THE BOARD APPROVE THE BID FROM HEPA, INC. FOR AVOCA WEST ASBESTOS ABATEMENT DURING SUMMER 2018 FOR \$26,300.

Mr. Garbis seconded the motion. Upon roll call, members voted as follows: Mr. Gibori, aye; Mr. Raynes, aye; Mr. Zelinsky, aye; Mr. Garbis, aye; Ms. Taylor, aye; and Ms. Swibel, aye. Motion carried.

D. APPROVAL OF BID FOR MARIE MURPHY ASBESTOS ABATEMENT FOR SUMMER 2018

Mr. Raynes moved that:

THE BOARD APPROVE THE BID FROM VALOR TECHNOLOGIES, INC. FOR MARIE MURPHY ASBESTOS ABATEMENT DURING SUMMER 2018 FOR \$19,475.

Mr. Garbis seconded the motion. Upon roll call, members voted as follows: Mr. Raynes, aye; Mr. Zelinsky, aye; Mr. Garbis, aye; Ms. Taylor, aye; Ms. Swibel, aye; and Mr. Gibori, aye. Motion carried.

E. ESTABLISH DATE FOR PUBLIC HEARING ON AMENDED 2018 BUDGET

Ms. Taylor moved that:

THE BOARD ESTABLISH THE DATE FOR A PUBLIC HEARING ON THE AMENDED 2018 BUDGET FOR JUNE 21, 2018 AT 5:15 P.M. IN THE LIBRARY AT MARIE MURPHY SCHOOL, 2921 ILLINOIS ROAD, WILMETTE, ILLINOIS.

Mr. Garbis seconded the motion. Upon roll call, members voted as follows: Mr. Zelinsky, aye; Mr. Garbis, aye; Ms. Taylor, aye; Ms. Swibel, aye; Mr. Gibori, aye; and Mr. Raynes, aye. Motion carried.

F. APPROVAL OF TREASURER BOND

Mr. Raynes moved that:

THE BOARD APPROVE THE TREASURER BOND AS PRESENTED.

Mr. Garbis seconded the motion. Upon roll call, members voted as follows: Mr. Garbis, aye; Ms. Taylor, aye; Ms. Swibel, aye; Mr. Gibori, aye; Mr. Raynes, aye; and Mr. Zelinsky, aye. Motion carried.

G. APPROVAL OF STUDENT TECHNOLOGY DEVICE PILOT AT 7TH GRADE FOR THE 2018-2019 SCHOOL YEAR

Ms. Swibel moved that:

THE BOARD APPROVE THE STUDENT TECHNOLOGY DEVICE PILOT AND REFRESH PLAN FOR THE 2018-2019 SCHOOL YEAR FOR THE PURCHASE OF 100 IPADS WITH PROTECTIVE CASES AND KEYBOARDS FOR A TOTAL COST OF \$38,395.

Mr. Raynes seconded the motion. Upon roll call, members voted as follows: Ms. Taylor, aye; Ms. Swibel, aye; Mr. Gibori, nay; Mr. Raynes, aye; Mr. Zelinsky, aye; and Mr. Garbis, nay. Motion carried.

H. APPROVAL OF STAFF TECHNOLOGY REFRESH PLAN

Ms. Taylor moved that:

THE BOARD APPROVE THE STAFF TECHNOLOGY REFRESH PLAN TO PURCHASE 84 MACBOOK AIRS AND 5 TECHNOLOGY ADMINISTRATOR DEVICES FOR A TOTAL COST OF \$97,938.

No second to first motion. Ms. Taylor indicated she put together projections for another option regarding this topic and would circulate them to the administration, Research and Device Team and the Board for further discussion at the Committee of the Whole Meeting on May 7, 2018. No further motion made.

I. APPROVAL OF ONE HOPE UNITED EXTENSION OF FACILITIES USE AGREEMENT FOR BEFORE AND AFTER CHILDCARE PROGRAM AT AVOCA WEST

Ms. Taylor moved that:

THE BOARD APPROVE THE ONE HOPE UNITED EXTENSION OF FACILITIES USE AGREEMENT FOR BEFORE AND AFTER CHILDCARE PROGRAM AT AVOCA WEST AS PRESENTED.

Mr. Raynes seconded the motion. Upon roll call, members voted as follows: Mr. Gibori, aye; Mr. Raynes, aye; Mr. Zelinsky, aye; Mr. Garbis, aye; Ms. Taylor, aye; and Ms. Swibel, aye. Motion carried.

J. APPROVAL OF THE BOARD OF EDUCATION MEETING SCHEDULE FOR 2018-2019

Ms. Taylor moved that the Board approve the Board of Education Meeting Schedule for 2018-2019 as presented.

Mr. Raynes seconded the motion. Upon roll call, members voted as follows: Mr. Raynes, aye; Mr. Zelinsky, aye; Mr. Garbis, aye; Ms. Taylor, aye; Ms. Swibel, aye; and Mr. Gibori, aye. Motion carried.

CLOSED SESSION

Ms. Taylor moved that the Board move into Closed Session for the purpose of:

THE PLACEMENT OF INDIVIDUAL STUDENTS IN SPECIAL EDUCATION PROGRAMS AND OTHER MATTERS RELATING TO INDIVIDUAL STUDENTS. 5ILCS 120/2(C)(10); and

THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. 5 ILCS 120/2(C)(1).

Mr. Raynes seconded the motion. Upon roll call, members voted as follows: Mr. Zelinsky, aye; Mr. Garbis, aye; Ms. Taylor, aye; Ms. Swibel, aye; Mr. Gibori, aye; and Mr. Raynes, aye. Motion carried.

The Board moved into closed session at 8:24 p.m. and reconvened in open session at 10:14 p.m.

Mr. Raynes moved that the Board return into open session, and Mr. Gibori seconded the motion. Upon a voice vote, with all members voting aye, the motion was carried.

MEETING ADJOURNS

Mr. Raynes moved to adjourn the meeting, and Mr. Garbis seconded the motion. Upon a voice vote, with all members voting aye, the motion was carried. The Board meeting adjourned at 10:17 p.m.

Board President, Rick Zelinsky

Secretary, Kevin Jauch, Ed.D.