

----- Forwarded message -----

From: <[schichelli@smartprocure.com](mailto:schichelli@smartprocure.com)>

Date: Thu, Apr 12, 2018 at 7:03 AM

Subject: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information

To: [deverb@avoca37.org](mailto:deverb@avoca37.org)

Dear Beth or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Avoca School District 37 for any and all purchasing records from 2018-01-10 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.com/?st=IL&org=AvocaSchoolDistrict37>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

**Stephen Chichelli**

Data Acquisition Specialist

**SmartProcure**

Phone: 954-420-9900 Ext. 604

Email: [schichelli@smartprocure.com](mailto:schichelli@smartprocure.com)

[www.smartprocure.com](http://www.smartprocure.com)



Suzanne Harris <harriss@avoca37.org>

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## FOIA Request

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**Stella Menegas** <menegass@avoca37.org>

Thu, Apr 12, 2018 at 8:43 AM

To: schichelli@smartprocure.com

Cc: Suzanne Harris <harriss@avoca37.org>, Beth Dever <deverb@avoca37.org>, Kevin Jauch <jauchk@avoca37.org>

Good Morning!

Please see attached file with information for your most recent FOIA PO/Vendor request.

Please confirm receipt.

Thank you,  
Stella Menegas

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*Stella Menegas, CPA*

*Business Office*

Avoca School District #37

2921 Illinois Road

Wilmette, Illinois 60091

847-251-3587 ext. 105



**FOIA REQUEST JAN TO CURRENT 2018.xlsx**

17K

AVOCA SCHOOL DISTRICT #37

<b>P.O. NUMBER</b>	<b>VENDOR KEY</b>	<b>VENDOR NAME</b>
1001718034	DLA ARCH000	DLA ARCHITECTS, LTD.
1001718035	WEST INT000	WEST INTERACTIVE SERVICES CORP
1001718037	OFFICD 001	OFFICE DEPOT INC
1001718046	OFFICD 001	OFFICE DEPOT INC
1001718048	METPRO 001	WAREHOUSE DIRECT
1001718049	OFFICD 001	OFFICE DEPOT INC
1001718050	OFFICD 001	OFFICE DEPOT INC
1001718051	AMAZON.C000	AMAZON.COM
1201718002	AMAZON.C000	AMAZON.COM
1201718003	HOUHGT 001	HOUGHTON MIFFLIN COMPANY
1201718004	AMAZON.C000	AMAZON.COM
1201718005	AMAZON.C000	AMAZON.COM
1201718006	TCHOUKBA000	TCHOUKBALL
1201718007	AMAZON.C000	AMAZON.COM
1201718008	AMAZON.C000	AMAZON.COM
1201718009	CEDAR ST001	CEDAR STREAM COMPANY
1201718010	TANGIBLE000	TANGIBLE PLAY
1201718011	HEINEM 001	HEINEMANN PUBLISHING
1201718012	APPLEC 001	APPLE COMPUTER INC
1201718013	GENERAL 003	GENERAL BINDING CORP
1201718014	APPLE CO000	APPLE COMPUTERS
1301718078	CDW-G 000	CDW-G
1301718091	FOLLETT 000	FOLLETT LIBRARY RESOURCES
1301718092	FOLLETT 000	FOLLETT LIBRARY RESOURCES
1301718093	AMAZON.C000	AMAZON.COM
1301718095	ALL COVE000	ALL COVERED
1301718099	AMAZON.C000	AMAZON.COM
1301718100	OFFICE D000	OFFICE DEPOT INC.
1301718101	SMARTA 001	SMART APPLE MEDIA
1301718102	AMAZON.C000	AMAZON.COM
1301718103	AMAZON.C000	AMAZON.COM
1301718104	INFOBASE000	INFOBASE LEARNING
1301718105	AMAZON.C000	AMAZON.COM
1301718106	AMAZON.C000	AMAZON.COM
1301718107	AMAZON.C000	AMAZON.COM
1301718108	APPLE CO000	APPLE COMPUTERS
1301718109	DEMCO, I000	DEMCO, INC.
1401718097	NELS J. 000	NELS J. JOHNSON TREE EXPERTS, IN
1401718098	NELS J. 000	NELS J. JOHNSON TREE EXPERTS, IN
1401718100	KERRIG 001	F.J.KERRIGAN PLUMBING
1401718101	BATTERIE000	BATTERIES +BULBS
1401718102	AMAZON.C000	AMAZON.COM
1401718103	ACCURA 001	ACCURATE TANK TECHNOLOGIE
1401718104	AMAZON.C000	AMAZON.COM
1401718105	METPRO 001	WAREHOUSE DIRECT
1401718106	ILLINOIS008	ILLINOIS PUMP, INC.

1401718107 GRAING 001	GRAINGER
1401718108 MKSENV 001	MKA ENVIRONMENTAL CONSULT
1401718109 AIR CLEA000	AIR CLEANING SPECIALISTS, INC.
1501718042 SCHOLB 001	SCHOLASTIC INC
1501718046 CESA 6 000	CESA 6
1501718047 VOYAGER 000	VOYAGER SOPRIS LEARNING
1501718048 CESA 6 000	CESA 6
1501718049 OFFICD 001	OFFICE DEPOT INC
1501718050 MAXSCHOL000	MAXSCHOLAR
1501718051 REALLY 001	REALLY GOOD STUFF INC
2001718141 FOLLETT 000	FOLLETT LIBRARY RESOURCES
2001718147 DICK BLI000	DICK BLICK
2001718153 FOLLETT 000	FOLLETT LIBRARY RESOURCES
2001718156 FLOCABUL000	FLOCABULARY
3001718097 AMAZON.C000	AMAZON.COM
3001718098 AMAZON.C000	AMAZON.COM
3001718099 MAP OF 000	MAP OF THE MONTH
3001718100 FLINN SC000	FLINN SCIENTIFIC
3001718101 EDINNO 001	EDUCATIONAL INNOVATIONS
3001718102 OFFICE D000	OFFICE DEPOT INC.
3001718103 AMAZON.C000	AMAZON.COM
3001718104 LAKE-COO000	LAKE-COOK DISTRIBUTORS
3001718105 AMAZON.C000	AMAZON.COM
3001718106 PIONEER 001	PIONEER ATHLETICS

PO DESCRIPTION	STATUS	ENT DATE	DUE DATE	PO AMOUNT
2018 RENOVATION WORK AT MM AND	OPEN	2/5/2018	2/5/2018	31,320.00
SCHOOL MESSENGER PRESENCE-	OPEN	2/8/2018	2/8/2018	1,800.00
SUPPLY ROOM	OPEN	2/15/2018	2/15/2018	30.6
SUPPLY ROOM	OPEN	3/13/2018	3/13/2018	68.28
AW CUSTODIAL STOCK SUPPLIES	OPEN	3/28/2018	3/28/2018	1,320.21
SUPPLY ROOM	OPEN	3/28/2018	3/28/2018	29.98
SUPPLY ROOM	OPEN	4/4/2018	4/4/2018	60.06
2018 INNOVATION GRATN FOR	OPEN	4/4/2018	4/4/2018	91.11
AW INSTRUCTIONAL SUPPLIES	OPEN	3/19/2018	3/15/2018	572.52
DATA PLUS COGAT AT 7 COMPLETE	OPEN	3/21/2018	3/20/2018	476
AW- INSTRUCTIONAL SUPPLIES	OPEN	3/21/2018	3/21/2018	97.42
IRIS SCRAPBOOK CARTS- NEW	OPEN	3/22/2018	3/22/2018	359.94
INNOVATION GRANT- PETE BRENNAN	OPEN	3/23/2018	3/23/2018	774
2018 INNOVATION GRANT- JANIS	OPEN	4/3/2018	4/3/2018	792
INSTRUCTIONAL SUPPLIES FOR K.	OPEN	4/5/2018	4/5/2018	73.89
AW SPECIAL EVENTS T-SHIRTS	OPEN	4/9/2018	4/9/2018	898.2
AW- INNOVATION GRANT	OPEN	4/9/2018	4/9/2018	927
THE FOUNTAS & PINNELL LITERACY	OPEN	4/9/2018	4/9/2018	104.5
10.5 iPad Pro WI-FI Silver (	OPEN	4/9/2018	4/9/2018	847.99
LAMINATING FILM	OPEN	4/10/2018	4/10/2018	154.5
IPAD AND PENCIL	OPEN	4/11/2018	4/11/2018	1,065.00
CHROMEBOOKS FOR DEMO AND	OPEN	2/2/2018	2/2/2018	1,023.20
MM - LIBRARY BOOKS	OPEN	3/6/2018	3/6/2018	489.64
MM - GRANT/LIBRARY BOOKS	OPEN	3/8/2018	3/8/2018	481.57
SAMSUNG HD TVS	OPEN	3/12/2018	3/12/2018	1,877.00
APC BACK-UPS BE850M2	OPEN	3/12/2018	3/12/2018	119
CRUCIAL MX500 250GB 3D NAND	OPEN	3/16/2018	3/16/2018	319.96
MM - LIBRARY - GENERAL	OPEN	3/21/2018	3/21/2018	95.47
MM - LIBRARY BOOKS	OPEN	3/23/2018	3/23/2018	199.65
APPLE TV MOUNTS, EXTENDED	OPEN	4/2/2018	4/2/2018	75.97
AMAZONBASICS HIGH-SPEED HDMI	OPEN	4/2/2018	4/2/2018	27.96
INFOBASE LEARN360 ONE YEAR	OPEN	4/3/2018	4/3/2018	1,310.65
BELKIN B2B118 PORTABLE TABLET	OPEN	4/3/2018	4/3/2018	45.04
MM - LIBRARY BOOKS	OPEN	4/4/2018	4/4/2018	66.93
UAG FOLIO IPAD PRO 10.5-INCH	OPEN	4/4/2018	4/4/2018	49.95
IPAD DEVICES AND CASES	OPEN	4/4/2018	4/4/2018	2,393.70
MM - LIBRARY - GENERAL	OPEN	4/6/2018	4/6/2018	67.15
TREE MAINTENANCE	OPEN	3/2/2018	3/2/2018	325
TREE MAINTENANCE	OPEN	3/2/2018	3/2/2018	95
WORK ON CYCLONE HEATER AT MM	OPEN	3/15/2018	3/15/2018	1,595.00
EMERGENCY LIGHT BATTERIES AND	OPEN	3/15/2018	3/15/2018	258.44
UNDER SINK FILTER	OPEN	3/16/2018	3/16/2018	62.95
REPLACE AND REPAIR GAS PUMP	OPEN	3/21/2018	3/21/2018	3,998.00
PENUMATIC FILTER	OPEN	4/2/2018	4/2/2018	86
MM STOCKED CUSTODIAL SUPPLIES	OPEN	4/2/2018	4/2/2018	1,588.26
ANNUAL PUMP MAINTENANCE	OPEN	4/3/2018	4/3/2018	1,872.00

WIRE CAGE	OPEN	4/4/2018	4/4/2018	31.13
2018 ASBESTOS ABATEMENT	OPEN	4/4/2018	4/4/2018	1,600.00
FILTERS PER QUOTE	OPEN	4/9/2018	4/9/2018	818.5
Order Scholastic subscriptions	OPEN	1/26/2018	1/26/2018	214.28
Register Jennie Winters, Step Up to Writing, 4th	OPEN	3/15/2018	3/15/2018	1,300.00
Register Diane Bilcer for	OPEN	3/20/2018	3/20/2018	482.9
	OPEN	3/20/2018	3/20/2018	325
Pupil Services Supplies	OPEN	4/5/2018	4/5/2018	85.07
Order MaxScholar Software	OPEN	4/5/2018	4/5/2018	670
Order IRLLEN Colored Overlays	OPEN	4/10/2018	4/10/2018	28.9
AW-LIBRARY RESOURCE	OPEN	1/24/2018	1/24/2018	599.18
AW- INSTRUCTIONAL SUPPLIES	OPEN	2/2/2018	2/2/2018	316.33
AW-LIBRARY	OPEN	2/22/2018	2/22/2018	452.13
AW - ONLINE SUBSCRIPTIONS	OPEN	3/8/2018	3/8/2018	2,300.00
MM - INSTRUCTIONAL SUPPLIES	OPEN	3/12/2018	3/12/2018	241.77
MM - TEXTBOOKS	OPEN	3/21/2018	3/21/2018	166.34
MM - INSTRUCTIONAL SUPPLIES	OPEN	3/21/2018	3/21/2018	330
MM - INSTRUCTIONAL SUPPLIES	OPEN	3/21/2018	3/21/2018	76.4
MM - INSTRUCTIONAL SUPPLIES	OPEN	3/21/2018	3/21/2018	118.64
MM - INSTRUCTIONAL SUPPLIES	OPEN	3/23/2018	3/23/2018	73.88
MM - NEW CURRICULUM SUPPLIES	OPEN	4/2/2018	4/2/2018	94.77
MM - INSTRUCTIONAL SUPPLIES	OPEN	4/2/2018	4/2/2018	288.65
MM - INSTRUCTIONAL SUPPLIES	OPEN	4/3/2018	4/3/2018	85.99
MM - INSTRUCTIONAL SUPPLIES	OPEN	4/9/2018	4/9/2018	176