



Suzanne Harris <harriss@avoca37.org>

Fwd: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information

1 message

Beth Dever <deverb@avoca37.org>

Thu, Jan 11, 2018 at 7:55 AM

To: Stella Menegas <menegass@avoca37.org>

Cc: Kevin Jauch <jauchk@avoca37.org>, Suzanne Harris <harriss@avoca37.org>

Stella

Please take care of.

Thanks

Beth Dever
Chief School Business Official
Avoca School District No. 37
2921 Illinois Road
Wilmette, IL 60091
847-251-3587 ext. 112

----- Forwarded message -----

From: <schichelli@smartprocure.com>

Date: Thu, Jan 11, 2018 at 7:21 AM

Subject: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information

To: deverb@avoca37.org

Dear Beth or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Avoca School District 37 for any and all purchasing records from 2017-10-11 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.com/?st=IL&org=AvocaSchoolDistrict37>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at [954-314-1401](tel:954-314-1401).

Regards,

Stephen Chichelli

Data Acquisition Specialist

SmartProcure

Direct: [954-314-1401](tel:954-314-1401)

Email: schichelli@smartprocure.com

www.smartprocure.com



Suzanne Harris <harriss@avoca37.org>

FOIA request October 11, 2017 to Present

1 message

Stella Menegas <menegass@avoca37.org>

Thu, Jan 11, 2018 at 8:45 AM

To: schichelli@smartprocure.com

Cc: Beth Dever <deverb@avoca37.org>, Suzanne Harris <harriss@avoca37.org>

Please see attached worksheet and confirm receipt of this request.

Thank you,
Stella

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Stella Menegas, CPA

Business Office

Avoca School District #37

2921 Illinois Road

Wilmette, Illinois 60091

[847-251-3587](tel:847-251-3587) ext. 105



FOIA REQUEST OCT TO PRESENT.xlsx

13K

AVOCA SCHOOL DISTRICT #37
 Requisition/PO Listing

P.O. NUMBER	VENDOR KEY	VENDOR NAME	PO DESCRIPTION	PROJ/GRANT	CONTRACT #	STATUS	ENT DATE	DUE DATE	PO AMOUNT
1001718014	SKYWRD 001	SKYWARD ACCT DEPT	w-2			OPEN	10/13/2017	10/13/2017	885.09
1001718016	OFFICD 001	OFFICE DEPOT INC	ELECTRIC STAPLER BY COPIER			OPEN	10/30/2017	10/30/2017	26.64
1001718020	AIR CLEA000	AIR CLEANING SPECIALISTS,	FILTERS			OPEN	12/4/2017	12/4/2017	885
1001718022	AMAZON.C000	AMAZON.COM	LAMP			OPEN	12/11/2017	12/11/2017	24.99
1001718023	OFFICE D000	OFFICE DEPOT INC.	SUPPLIES			OPEN	12/13/2017	12/13/2017	76.62
1001718024	WEST 000	WEST	WEBSITE PROJECT			OPEN	12/27/2017	12/27/2017	3,000.00
1001718026	MIDLAND 000	MIDLAND PAPER	COPY PAPER			OPEN	1/9/2018	1/9/2018	2,360.00
1201718000	SCIRA 000	SCIRA	SCIRA CONFERENCE REGISTRATION			OPEN	11/15/2017	11/15/2017	105
1301718058	CDW-G 000	CDW-G	ADOBE ACROBAT PRO 2017 -License 1 user			OPEN	12/5/2017	12/5/2017	84.14
1301718060	APPLE G 000	APPLE G SX	APPLE SCREWS			OPEN	12/14/2017	12/14/2017	36.95
1301718061	DEMCO, 1000	DEMCO, INC.	MM - LIBRARY - GEI STOTZ			OPEN	12/14/2017	12/14/2017	104.5
1301718062	OFFICE D000	OFFICE DEPOT INC.	MM - LIBRARY - GEI STOTZ			OPEN	12/14/2017	12/14/2017	29.72
1301718063	GLENCO 001	GLENCOE SCHOOL	MM - TOURNAMEN HENLEY			OPEN	12/21/2017	12/21/2017	125
1301718064	GLENCO 001	GLENCOE SCHOOL	MM - TOURNAMEN HENLEY			OPEN	12/21/2017	12/21/2017	125
1301718065	WASHBURN000	WASHBURNE SCHOOL	MM - TOURNAMEN HENLEY			OPEN	12/21/2017	12/21/2017	125
1301718066	SEARS SC000	SEARS SCHOOL	MM - TOURNAMEN HENLEY			OPEN	12/21/2017	12/21/2017	125
1301718067	SD29 001	SUNSET RIDGE SD #29	MM - TOURNAMEN HENLEY			OPEN	12/21/2017	12/21/2017	125
1301718068	FOLLETT 000	FOLLETT LIBRARY RESOURC	MM - LIBRARY BOO STOTZ			OPEN	12/22/2017	12/22/2017	247.9
1301718069	AMAZON.C000	AMAZON.COM	POSTTA VGA TO VGA CABLE (15 FT)			OPEN	1/8/2018	1/8/2018	9.59
1301718070	AMAZON.C000	AMAZON.COM	WD 1TB BLACK MY PASSPORT			OPEN	1/10/2018	1/10/2018	49.99
1401718060	CORVUS I000	CORVUS INDUSTRIES/BR BL	SERVICE AND INSPECTION FOR MM BLEACHERS			OPEN	11/6/2017	11/6/2017	1,050.00
1401718062	AMAZON.C000	AMAZON.COM	WATER FILTERS			OPEN	11/7/2017	11/7/2017	172.87
1401718065	FOLDIN 001	FOLDING PARTITION SERVIC	ANNUAL MAINTENANCE FOR Partition and Gym Curtain			OPEN	11/8/2017	11/8/2017	2,192.00
1401718066	FOLDIN 001	FOLDING PARTITION SERVIC	ANNUAL SERVICE FOR BASKETBALL BACKSTOPS AND CLIMBING			OPEN	11/8/2017	11/8/2017	1,697.00
1401718068	FOXVLF 001	FOX VALLEY FIRE & SAFETY	BACKFLOW REPAIR FOR AW			OPEN	11/20/2017	11/20/2017	718
1401718069	FOXVLF 001	FOX VALLEY FIRE & SAFETY	BACKFLOW REPAIR AT MM			OPEN	11/20/2017	11/20/2017	370
1401718071	AMAZON.C000	AMAZON.COM	CUSTODIAL SUPPLIES			OPEN	12/6/2017	12/5/2017	33.03
1401718079	METPRO 001	WAREHOUSE DIRECT	MM CUSTODIAL STOCK SUPPLIES			OPEN	12/20/2017	12/20/2017	468.92
1501718030	ILLST 001	ILLINOIS STATE UNIVERSITY	Register Julie Barello for ILASCD 37th Annual Pre-K			OPEN	11/17/2017	11/17/2017	265
1501718033	DREAMBOX000	DREAMBOX LEARNING	Purchase 10 additional Dreambox seat License			OPEN	12/4/2017	12/4/2017	285
2001718107	AMAZON.C000	AMAZON.COM	AW-NEW CURRICULUM			OPEN	11/9/2017	11/9/2017	389.68
2001718112	FOLLETT 001	FOLLETT LIBRARY RESOURC	AW-LIBRARY			OPEN	11/17/2017	11/13/2017	630.9
2001718116	ETA 001	ETA HAND2MIND	AW- NEW CURRICULUM			OPEN	11/27/2017	11/27/2017	369.9
2001718123	J.W. PEP000	J.W. PEPPER	AW-INSTRUCTIONAL SUPPLIES			OPEN	12/8/2017	12/8/2017	28.24
2001718124	WILSON L000	WILSON LANGUAGE TRAINI	AW- TITLE ONE			OPEN	12/19/2017	12/19/2017	177
2001718125	ORIGO ED000	ORIGO EDUCATION AMERIK	AW-NEW CURRICULUM			OPEN	12/19/2017	12/19/2017	147.75
2001718126	NASCO 001	NASCO	AW- INSTRUCTIONAL SUPPLIES			OPEN	12/19/2017	12/19/2017	1,816.79
2001718127	BLICK 000	BLICK ART MATERIALS	AW- INSTRUCTIONAL SUPPLIES			OPEN	12/19/2017	12/19/2017	387.44
2001718128	AMAZON.C000	AMAZON.COM	AW- NEW CURRICULUM			OPEN	1/8/2018	1/8/2018	136.97
2001718129	AMAZON.C000	AMAZON.COM	AW- NEW CURRICULUM			OPEN	1/8/2018	1/8/2018	242.49
2001718130	AMAZON.C000	AMAZON.COM	AW- INSTRUCTIONAL SUPPLIES			OPEN	1/9/2018	1/9/2018	117.99
3001718073	AMAZON.C000	AMAZON.COM	MM - INSTRUCTION BIALK			OPEN	12/11/2017	12/11/2017	316.4
3001718075	TEACHER'001	TEACHER'S DISCOVERY	MM - INSTRUCTION BRUZZINI			OPEN	12/12/2017	12/12/2017	79.05
3001718076	AMAZON.C000	AMAZON.COM	MM - INSTRUCTION BRUZZINI			OPEN	12/14/2017	12/14/2017	24.95
3001718077	AMAZON.C000	AMAZON.COM	MM - INSTRUCTION HAMMOND			OPEN	12/15/2017	12/15/2017	106.8
3001718078	OFFICE D000	OFFICE DEPOT INC.	MM - INSTRUCTION ROCHE			OPEN	12/19/2017	12/19/2017	39.99
3001718079	FLINN SC000	FLINN SCIENTIFIC	MM - SPECIAL EVEN GRAVAGNA			OPEN	12/22/2017	12/22/2017	173.25
3001718080	TEACHER'001	TEACHER'S DISCOVERY	MM - INSTRUCTION BIALK			OPEN	12/22/2017	12/22/2017	26.35
3001718081	FLINN SC000	FLINN SCIENTIFIC	MM - INSTRUCTION GRAVAGNA			OPEN	1/8/2018	1/8/2018	101.93
3001718082	DICK BLI000	DICK BLICK	MM - INSTRUCTION BRUZZINI			OPEN	1/10/2018	1/10/2018	19.78