



Suzanne Harris <harriss@avoca37.org>

Fwd: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information

Beth Dever <deverb@avoca37.org>

Thu, Oct 12, 2017 at 7:54 AM

To: Stella Menegas <menegass@avoca37.org>

Cc: Kevin Jauch <jauchk@avoca37.org>, Suzanne Harris <harriss@avoca37.org>

Beth Dever
Chief School Business Official
Avoca School District No. 37
2921 Illinois Road
Wilmette, IL 60091
[847-251-3587 ext. 112](tel:847-251-3587)

----- Forwarded message -----

From: <arichards@smartprocure.us>

Date: Thu, Oct 12, 2017 at 6:07 AM

Subject: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information

To: deverb@avoca37.org

Dear Beth or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Avoca School District 37 for any and all purchasing records from 2017-07-07 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

The attached document may be helpful as a reference to fulfill this request if the Avoca School District 37 stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.us/?st=IL&org=AvocaSchoolDistrict37>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at [954-693-6038](tel:954-693-6038).

Regards,

Amy Richards
Data Acquisition Team Lead

10/12/2017

Avoca School District 37 Mail - Fwd: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information

SmartProcure, Inc.

954-693-6038 | Fax: 954-688-2505

arichards@smartprocure.us | www.smartprocure.us



Preprogrammed Software Reports by Manufacturer.pdf

44K



Suzanne Harris <harriss@avoca37.org>

FOIA Request

Stella Menegas <menegass@avoca37.org>

Thu, Oct 12, 2017 at 8:26 AM

To: arichards@smartprocure.us

Cc: Beth Dever <deverb@avoca37.org>, Suzanne Harris <harriss@avoca37.org>, Kevin Jauch <jauchk@avoca37.org>

Good Morning,

Please see the attached file requesting purchase records from July 7, 2017 to present.

Please confirm receipt and let me know if you have any questions.

Regards,
Stella Menegas

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Stella Menegas

Avoca School District #37

Business Office

[847-251-3587](tel:847-251-3587) ext. 105



FOIA REQUEST JULY TO PRESENT 2017.xlsx

15K

AVOCA SCHOOL DISTRICT #37

Requisition/PO Listing

P.O. NUMBER	BATCH #	VENDOR KEY	VENDOR NAME	PO DESCRIPTION	PROJ/GRANT	STATUS	ENT DATE	DUE DATE	PO AMOUNT
1001718001	SM	ALL COVE000	ALL COVERED	FIREWALL PROJECT		OPEN	7/14/2017	7/1/2017	19,001.00
1001718013	SM	OFFICD 001	OFFICE DEPOT INC	SUPPLY ROOM		OPEN	10/10/2017	10/10/2017	323.46
1301718012	28	ALL COVE000	ALL COVERED	ACTIVPANEL V5 70" 1080P HD INTERACTIVE LCD		OPEN	7/28/2017	7/28/2017	4,873.00
1301718024	30	ALL COVE000	ALL COVERED	APC REPLACEMENT BATTERY CARTRIDGE # 22		OPEN	8/30/2017	8/30/2017	221
1301718026	1	AMAZON.C000	AMAZON.COM	CABLES AND OTHER ITEMS TO HOOK UP APPLE TV		OPEN	9/1/2017	9/1/2017	414.49
1301718029	14	AMAZON.C000	AMAZON.COM	LITHIUM COIN BATTERIES AND AUDIO CABLE		OPEN	9/14/2017	9/14/2017	16.75
1301718031	JB	FOLLETT 000	FOLLETT LIBRARY RESOURCES	MM - LIBRARY BOOKS	STOTZ	OPEN	9/19/2017	9/19/2017	495.45
1301718032	20	AMAZON.C000	AMAZON.COM	TV MOUNT AND TOGGLEBOLT ANCHORS		OPEN	9/20/2017	9/20/2017	42.22
1301718033	25	APPLE C0000	APPLE COMPUTERS	APPLE VOLUME PURCHASE PROGRAM CREDIT		OPEN	9/25/2017	9/25/2017	500
1301718034	JB	FOLLETT 000	FOLLETT LIBRARY RESOURCES	MM/AW - LIBRARY SYSTEM SERVICES	STOTZ	OPEN	9/25/2017	9/25/2017	3,092.02
1301718035	26	SCHOOL 0000	SCHOOL OUTFITTERS	BASIC TECH TUB WITH DEVICE HOLDERS ANDPOWER STRIP		OPEN	9/26/2017	9/26/2017	272.27
1301718036	28	APPLE C0000	APPLE COMPUTERS	APPLE DOCK CONNECTOR TO VGA ADAPTER		OPEN	9/28/2017	9/28/2017	58
1301718037	28	AMAZON.C000	AMAZON.COM	RELIAMOUNT APPLE TV MOUNT		OPEN	9/28/2017	9/28/2017	18.96
1301718038	28	POWERSCH001	POWERSCHOOL GROUP LLC	POWERSCHOOL YEARLY SUB		OPEN	9/28/2017	9/28/2017	3,767.30
1301718039	29	AMAZON.C000	AMAZON.COM	WD BLUE SATA 6GB/S 2.5 INCH 500 GB INTERNAL SSD SOLID STATE		OPEN	9/29/2017	9/29/2017	158.06
1301718040	2	AMAZON.C000	AMAZON.COM	BELKIN BE112230-08 12 OUTLET POWER STRIP SURGE PROTECTOR		OPEN	10/2/2017	10/2/2017	46.2
1301718041	3	APPLE G 000	APPLE G SX	MAGSAFE BOARD WITH CABLE		OPEN	10/3/2017	10/3/2017	15.95
1301718042	JB	OFFICE D000	OFFICE DEPOT INC.	MM - LIBRARY - GENERAL SUPPLIES	STOTZ	OPEN	10/3/2017	10/3/2017	64.66
1301718043	10	APPLE C0000	APPLE COMPUTERS	APPLE MACBOOK AIR 13 INCH: 1.8 GHZ DUAL CORE INTEL		OPEN	10/10/2017	10/10/2017	849
1301718044	11	ALL COVE000	ALL COVERED	APC REPLACEMENT BATTERY CARTRIDGE		OPEN	10/11/2017	10/11/2017	221
1301718045	11	AMAZON.C000	AMAZON.COM	AURUM CABLES HIGH SPEED HDMI CABLE		OPEN	10/11/2017	10/11/2017	30.98
1401718023	SM	STANTON 000	STANTON MECHANICAL, INC.	MM REPAIRS AND MAINTENANCE		OPEN	8/11/2017	8/11/2017	15,985.00
1401718034	SM	AMAZON.C000	AMAZON.COM	LETTER SIZE WALL FILES FOR AW		OPEN	9/13/2017	9/13/2017	125.65
1401718035	SM	AMAZON.C000	AMAZON.COM	TRASH CANS		OPEN	9/15/2017	9/15/2017	323.68
1401718036	SM	AMAZON.C000	AMAZON.COM	COSCO 8 FT STEEL TRUCK CART TABLES		OPEN	9/15/2017	9/15/2017	1,286.00
1401718037	SM	METPRO 001	WAREHOUSE DIRECT	EQUIPMENT AND CUSTODIAL SUPPLIES		OPEN	9/15/2017	9/15/2017	3,526.95
1401718038	SM	AMAZON.C000	AMAZON.COM	SET OF 10 WALL FILES FOR EMERGENCY FOLDERS		OPEN	9/20/2017	9/20/2017	251.3
1401718040	SM	ARLINGTON000	ARLINGTON POWER EQUIPMEN	SPREADER FOR TRUCK		OPEN	9/26/2017	9/26/2017	1,927.59
1401718041	SM	LARSON 001	LARSON EQUIPMENT COMPANY	AW LUNCH TABLES AND BENCHES		OPEN	9/26/2017	9/26/2017	1,475.00
1401718042	SM	METPRO 001	WAREHOUSE DIRECT	AW EQUIPMENT		OPEN	9/28/2017	9/28/2017	2,586.96
1401718043	SM	NEXTDAYP000	NEXTDAYPLUS	TONER		OPEN	9/28/2017	9/28/2017	311
1401718044	SM	METPRO 001	WAREHOUSE DIRECT	AW CUSTODIAL STOCK		OPEN	9/29/2017	9/29/2017	1,077.62
1401718046	SM	ACTIVE 001	ACTIVE ELEC SUPPLY CO.	BULBS		OPEN	10/2/2017	10/2/2017	111.54
1401718047	SM	KERRIG 001	F.J.KERRIGAN PLUMBING	PLUMBING WORK BOY'S BATHROOM		OPEN	10/2/2017	10/2/2017	1,499.00
1401718048	SM	METPRO 001	WAREHOUSE DIRECT	MM CUSTODIAL STOCK		OPEN	10/4/2017	10/4/2017	1,120.58
1401718049	SM	GRAINGR 001	GRAINGER	TRIPLE SEAL REPAIR KIT		OPEN	10/10/2017	10/10/2017	47.65
1501718003	7	SCHOOL N000	SCHOOL NURSE SUPPLY	Supplies for Marie Murphy Nurse		OPEN	8/7/2017	8/7/2017	120.96
1501718009	29	IASCDDKIN000	ILLINOIS STATE UNIV CONF SERV	Register Terry Sofianos and Jennie Winters		OPEN	8/29/2017	8/29/2017	390
1501718011	5	AMAZON.C000	AMAZON.COM	Preschool Supplies for IDEA Pre-K		OPEN	9/5/2017	9/5/2017	34.54
1501718012	6	AMAZON.C000	AMAZON.COM	IPad Cover for J Gotov		OPEN	9/6/2017	9/6/2017	14.99
1501718017	19	LEARNINGG005	LEARNING TECHNIQUES, LTD	Register Alison Gurwin Gornik for Wilson Intro		OPEN	9/19/2017	9/19/2017	770
1501718018	19	SCHOOL S008	SCHOOL SPECIALTY	Order supplies for Rebecca Bennett		OPEN	9/19/2017	9/19/2017	50.36
1501718019	20	READN 001	READ NATURALLY	Renew Read Naturally Licenses 2017-2018		OPEN	9/22/2017	9/20/2017	550
1501718020	25	CAMBIUM 000	CAMBIUM LEARNING, INC.	Order REWARDS Intermediate Students		OPEN	9/25/2017	9/25/2017	66.83
2001718078	CDB	ETA 001	ETA HAND2MIND	AW-INSTRUCTIONAL SUPPLIES		OPEN	8/15/2017	8/15/2017	149.97
2001718083	CED	AMAZON.C000	AMAZON.COM	AW-OTHER SUPPLIES & MATERIALS		OPEN	8/23/2017	8/23/2017	27.67
2001718086	CED	AMAZON.C000	AMAZON.COM	AW-PROFESSIONAL DEVELOPMENT		OPEN	9/7/2017	9/7/2017	193.03
2001718087	CED	LEARNING004	LEARNING A-Z	AW-INSTRUCTIONAL SUPPLIES		OPEN	9/7/2017	9/7/2017	4,233.75
2001718089	CED	BUNCEE 000	BUNCEE	AW LIBRARY SUBSCRIPTIONS		OPEN	9/13/2017	9/13/2017	1,900.00
2001718091	CED	AMAZON.C000	AMAZON.COM	AW-OTHER SUPPLIES & MATERIALS		OPEN	9/13/2017	9/13/2017	46.59
2001718092	CED	BREAKOUT000	BREAKOUT EDU	AW-INSTRUCTIONAL SUPPLIES		OPEN	9/15/2017	9/13/2017	125
2001718093	CED	AMAZON.C000	AMAZON.COM	INSTRUCTIONAL SUPPLIES		OPEN	9/26/2017	9/26/2017	262.13
2001718094	CDB	AMAZON.C000	AMAZON.COM	AW-NEW CURRICULUM		OPEN	9/26/2017	9/26/2017	696.14
2001718095	CED	OFFICE D000	OFFICE DEPOT INC.	AW-OTHER SUPPLIES & MATERIALS		OPEN	9/28/2017	9/28/2017	150.51
2001718096	CED	JOLLY LE000	JOLLY LEARNING LTD	AW- TEXTBOOKS		OPEN	9/28/2017	9/28/2017	744.55
2001718097	CED	GUMDROP 001	GUMDROP BOOKS	AW- AUDIO VISUAL		OPEN	9/28/2017	9/28/2017	1,251.09
2001718098	CED	HEIPRO 001	HEINEMANN PROF DEVELOPMN	AW-TITLE ONE GRANT		OPEN	10/2/2017	10/2/2017	9,483.00
2001718099	CED	WEST MUS000	WEST MUSIC	AW-SPECIAL EVENTS		OPEN	10/6/2017	10/6/2017	128.1
2001718100	CED	BEAR PAW000	BEAR PAW CREEK	AW-SPECIAL EVENTS		OPEN	10/6/2017	10/6/2017	100
3001718011	JB	TEACHER'001	TEACHER'S DISCOVERY	MM - INSTRUCTIONAL SUPPLIES	BRUZZINI	OPEN	7/5/2017	7/5/2017	149.35
3001718030	JB	WARD'S N000	WARD'S NATURAL SCIENCE	MM - INSTRUCTIONAL SUPPLIES	PERSINO	OPEN	7/6/2017	7/6/2017	553.77
3001718046	JB	CAROLINA002	CAROLINA BIOLOGICAL SUPPLY	MM - INSTRUCTIONAL SUPPLIES	OGDEN	OPEN	7/7/2017	7/7/2017	414.1
3001718060	JB	AMAZON.C000	AMAZON.COM	MM - INSTRUCTIONAL SUPPLIES	PIECHOWIAK	OPEN	8/30/2017	8/30/2017	359.74
3001718061	JB	AMAZON.C000	AMAZON.COM	MM - INSTRUCTIONAL SUPPLIES	PAGAKIS	OPEN	9/1/2017	9/1/2017	28.79
3001718063	JB	SCHOOL S006	SCHOOL SAVERS	MM - CALCULATORS	ALLEN	OPEN	9/7/2017	9/7/2017	6,426.00
3001718064	JB	PEPPER M000	PEPPER MUSIC	MM - INSTRUCTIONAL SUPPLIES	HAMMOND	OPEN	9/8/2017	9/8/2017	57.75
3001718068	JB	IMAGES 001	IMAGE SPECIALTIES	MM - AWARDS	HENLEY	OPEN	10/3/2017	10/3/2017	441