



Suzanne Harris &lt;harriss@avoca37.org&gt;

---

**Fwd: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information**

1 message

---

**Beth Dever** <deverb@avoca37.org>  
To: Stella Menegas <menegass@avoca37.org>  
Cc: Suzanne Harris <harriss@avoca37.org>, Kevin Jauch <jauchk@avoca37.org>

Tue, Apr 4, 2017 at 8:10 AM

Stella

Please take care of this.

Thanks

Beth Dever  
Chief School Business Official  
Avoca School District No. 37  
2921 Illinois Road  
Wilmette, IL 60091  
[847-251-3587](tel:847-251-3587) ext. 112

——— Forwarded message ———

From: <[glauricella@smartprocure.us](mailto:glauricella@smartprocure.us)>  
Date: Tue, Apr 4, 2017 at 6:10 AM  
Subject: SmartProcure FOIA Request Avoca School District 37 For PO/Vendor Information  
To: [deverb@avoca37.org](mailto:deverb@avoca37.org)

Dear Beth or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Avoca School District 37 for any and all purchasing records from 2016-12-28 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address
7. What is the beginning of your fiscal year?

The attached document may be helpful as a reference to fulfill this request if the Avoca School District 37 stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:  
<http://upload.smartprocure.us/?st=IL&org=AvocaSchoolDistrict37>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at [954-613-9528](tel:954-613-9528).

Regards,

---

**Gabriella Lauricella**

Data Acquisition Specialist

**SmartProcure**

Direct: [954-613-9528](tel:954-613-9528)

Email: [glauricella@smartprocure.us](mailto:glauricella@smartprocure.us) | [www.smartprocure.us](http://www.smartprocure.us)

700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441



**Preprogrammed Software Reports by Manufacturer.pdf**

44K



Suzanne Harris <harriss@avoca37.org>

---

## FOIA Request

1 message

---

**Stella Menegas** <menegass@avoca37.org>  
To: Gabriella Lauricella <glauricella@smartprocure.us>  
Bcc: harriss@avoca37.org

Tue, Apr 4, 2017 at 8:43 AM

Please see the information you requested.  
Our fiscal year begins July 1.

Please confirm receipt.  
Thank you ,  
Stella

—

*Stella Menegas*

Avoca School District #37  
Business Office  
[847-251-3587](tel:847-251-3587) ext. 105



**FOIA DEC 2016 through April 4, 2017.xlsx**  
15K

Purchase Order #	Batch	Vendor Key	Vendor Name	Description	Teacher	Status	Date Entered	Date Due	Amount
1001617038	SM	OFFICD 001	OFFICE DEPOT INC	SUPPLIES		OPEN	1/27/2017	1/27/2017	456.25
1001617043	SM	MIDLAND 001	MIDLAND PAPER	COPY PAPER		OPEN	3/8/2017	3/8/2017	2,360.00
1001617044	SM	AMAZON.C000	AMAZON.COM	PTC GIFT FOR 3RD GRADE		OPEN	3/27/2017	3/27/2017	2,057.68
1001617045	SM	NEXTDAYP000	NEXTDAYPLUS	TONER		OPEN	3/28/2017	3/28/2017	180
1301617089		15 ALL COVE000	ALL COVERED	1 YEAR SOPHOS RENEWAL		OPEN	3/15/2017	3/15/2017	892.5
1301617090	JB	DEMCO, I000	DEMCO, INC.	MM - LIBRARY - GENERAL SUPPLIES	STOTZ	OPEN	3/17/2017	3/17/2017	141.73
1301617091	JB	OFFICE D000	OFFICE DEPOT INC.	MM - LIBRARY - GENERAL SUPPLIES	STOTZ	OPEN	3/23/2017	3/23/2017	248.53
1401617083	SM	METPRO 001	WAREHOUSE DIRECT	SANITIZER DISPENSERS FOR MM		OPEN	1/25/2017	1/25/2017	149.23
1401617086	SM	FOXVLF 001	FOX VALLEY FIRE & SAFETY	12 YEAR HYDRO TEST		OPEN	2/2/2017	2/2/2017	644.1
1401617087	SM	TECELE 001	TEC ELECTRIC, INC.	AW- LIFE SAFETY		OPEN	2/3/2017	2/3/2017	9,935.00
1401617088	SM	TECELE 001	TEC ELECTRIC, INC.	LIFE SAFETY PROJECTS FOR 2017 AT MM		OPEN	2/3/2017	2/3/2017	7,518.00
1401617097	SM	NELS J. 000	NELS J. JOHNSON TREE EXPERTS, INC.	MM TREE SOIL DRENCH TREATMENT		OPEN	2/27/2017	2/27/2017	95
1401617098	SM	STANTON 000	STANTON MECHANICAL, INC.	INSTALLATION OF 2 OUTDOOR SENSORS		OPEN	3/2/2017	3/2/2017	1,280.00
1401617099	SM	TREMCO 000	TREMCO	2016 RE-ROOFING PROJECT		OPEN	3/3/2017	3/3/2017	2,450.00
1401617100	SM	MOORL 001	MOORE LANDSCAPES, INC.	GROUNDS/ REPAIR		OPEN	3/8/2017	3/8/2017	4,915.00
1401617104	SM	NELS J. 000	NELS J. JOHNSON TREE EXPERTS, INC.	TREE MAINTENANCE		OPEN	3/14/2017	3/14/2017	165
1401617106	SM	AMAZON.C000	AMAZON.COM	RECYCLE STICKERS		OPEN	3/23/2017	3/23/2017	20.97
1401617107	SM	OFFICD 001	OFFICE DEPOT INC	BUS SUPPLIES		OPEN	3/28/2017	3/28/2017	9.35
1401617108	SM	JOHNST 001	JOHNSTONE SUPPLY	URINAKLEEN		OPEN	3/28/2017	3/28/2017	343.92
1401617109	SM	ACCURA 001	ACCURATE TANK TECHNOLOGIE	CORROSION PROTECTION TESTING		OPEN	4/3/2017	4/3/2017	500
1501617033		26 AMAZON.C000	AMAZON.COM	DICTIONARIES AND PS SUPPLIES		OPEN	1/26/2017	1/26/2017	63.41
1501617041		7 AMAZON.C000	AMAZON.COM	Books for Hannah McDougall		OPEN	3/7/2017	3/7/2017	46.28
1501617043		14 TEACHER'006	TEACHER'S SCHOOL SUPPLY	Classroom Carpets for preschool		OPEN	3/14/2017	3/14/2017	285.78
1501617044		3 APPLE C0000	APPLE COMPUTERS	2 Apple iPad Mini 4 32GB title III grant		OPEN	4/3/2017	4/3/2017	758
1501617045		3 AMAZON.C000	AMAZON.COM	OtterBox Cases for 2 iPad Mini title III grant		OPEN	4/3/2017	4/3/2017	66.3
2001617165	CDB	FOLLETT 000	FOLLETT LIBRARY RESOURCES	AW- LIBRARY		OPEN	2/21/2017	2/21/2017	979.48
2001617171	CDB	NASCO 001	NASCO	AW-INSTRUCTIONAL SUPPLIES		OPEN	3/10/2017	3/10/2017	57.9
2001617172	CDB	AMAZON.C000	AMAZON.COM	AW-INSTRUCTIONAL SUPPLIES		OPEN	3/14/2017	3/14/2017	69.99
2001617173	CDB	AMAZON.C000	AMAZON.COM	AW-INSTRUCTIONAL SUPPLIES		OPEN	3/20/2017	3/20/2017	46.97
2001617174	CDB	EVOLVE,000	EVOLVE, INC.	AW-LIBRARY		OPEN	3/21/2017	3/21/2017	1,000.00
2001617175	CDB	THE MATH000	THE MATH LEARNER	AW-NEW CURRICULUM SUPPLIES		OPEN	3/21/2017	3/21/2017	9,000.00
2001617176	CDB	CAROLINA001	CAROLINA BIOLOGICAL SUPPLY CO.	AW-INSTRUCTIONAL SUPPLIES		OPEN	3/21/2017	3/21/2017	404.3
2001617177	CDB	IOWA ASS000	IOWA ASSESSMENTS HMH SCORING SERVI	AW-INSTRUCTIONAL SUPPLIES		OPEN	3/21/2017	3/21/2017	574
2001617178	CDB	DEMCO, I000	DEMCO, INC.	AW-FURNITURE		OPEN	4/3/2017	4/3/2017	1,379.78
3001617093	JB	FAHEY & 000	FAHEY & FARRELL, INC.	MM - INSTRUCTIONAL SUPPLIES	OGDEN	OPEN	3/20/2017	3/20/2017	534.5
3001617094	JB	OFFICE D000	OFFICE DEPOT INC.	MM - SPECIAL EVENTS SUPPLIES	MAZUR	OPEN	3/23/2017	3/23/2017	39.96
3001617095	JB	CHICAGO 010	CHICAGO MUSIC EXCHANGE	MM - INSTRUCTIONAL SUPPLIES	HAMMOND	OPEN	4/3/2017	4/3/2017	2,630.00



Suzanne Harris &lt;harriss@avoca37.org&gt;

---

## FOIA Request

---

**Stella Menegas** <menegass@avoca37.org>

Tue, Apr 4, 2017 at 9:25 AM

To: Beth Dever &lt;deverb@avoca37.org&gt;, Suzanne Harris &lt;harriss@avoca37.org&gt;

FYI

—— Forwarded message ——

From: **Gabriella Lauricella** <glauricella@smartprocure.us>

Date: Tue, Apr 4, 2017 at 9:23 AM

Subject: Re: FOIA Request

To: [menegass@avoca37.org](mailto:menegass@avoca37.org)

Dear Stella,

This email serves as confirmation that we have received records from Avoca School District 37. SmartProcure thanks you for taking the time to answer our request. We will begin the process of combining your records with thousands of other government agencies' records nationwide.

Government purchasing agents use the records to save research time, negotiate better pricing with vendors, get quotes, or simply to find new vendors.

Here is a [link](#) with more information about what we do with the records. Again, we appreciate your assistance.

Best regards,

—  
**Gabriella Lauricella**

Data Acquisition Specialist

**SmartProcure**Direct: [954-613-9528](tel:954-613-9528)Email: [glauricella@smartprocure.us](mailto:glauricella@smartprocure.us) | [www.smartprocure.us](http://www.smartprocure.us)

700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

[Quoted text hidden]

[Quoted text hidden]

&lt;FOIA DEC 2016 through April 4, 2017.xlsx&gt;

—  
**Stella Menegas**

Avoca School District #37

Business Office

[847-251-3587](tel:847-251-3587) ext. 105