

# AVOCA SCHOOL DISTRICT No. 37

ESTABLISHED 1870

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March 3, 2017

Beth Dever  
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To: Dr. Jauch  
From: Beth Dever *BD*  
Re: Food Service Update

On February 27, 2017, we had a pre-bid meeting for our food service bid. The following companies were represented:

- Arbor Management, Inc. (Our current provider)
- Organic Life LLC: Smart Foodservice
- Quest Food Management Services, Inc.

I highlighted items in our bid packet and then we went on a tour of our kitchens at Marie Murphy and Avoca West. After this meeting, I issued Addendum #1 to provide some additional information requested.

Our bid opening is on March 13, 2017. At that time, I will open the bids received and share the results of the base bid pricing sheet. Over the next few days, I will then spend some time reading the narratives to help determine the bidder's qualifications. If needed, I will contact the bidder(s) to clarify their response(s) and make reference calls.

I will make my recommendation to the board once I determine who is the lowest, responsible bidder.

Please see me if you have any questions.

Thanks